

12.1 AMENDMENTS TO STANDING ORDERS - PART 4 - DELEGATION TO COMMITTEES (JS)

1. Purpose of the report

The Authority's Standing Orders are periodically reviewed to make sure they incorporate legislative changes, changes to the organisation and to reflect on their operation.

This report proposes a number of amendments identified following a recent review.

Key Issues

- The Authority's Standing Orders are made up of 7 parts. This report proposes changes to part 4.
- Part 4 relates to the Terms of Reference for Authority, Committees, Sub-Committees and Advisory Groups. The proposals here recommend minor changes to the terms of reference of Planning Committee.

2. Recommendation(s)

- 1. To amend the terms of reference of the Planning Committee as set out in section F in appendix 1.**

3. How does this contribute to our policies and legal obligations?

The Authority has a duty to keep its constitutional documents up to date. The Authority has not delegated its ability to update and amend Standing Orders.

4. Background

This report proposes a number of minor changes to the Authority's Standing Orders. Full details of the proposed changes and the reasons for them are set out in the proposals section below.

5. Proposals

Amendment to Terms of Reference of Planning Committee

It is proposed to add to the terms of reference for the Planning Committee to make it clearer that this Committee has responsibility for other Planning Authority functions other than development control activities.

It is therefore suggested that paragraph 1(c) of the Committee's terms of reference be amended to add references to conservation areas, ancient monuments, trees, derelict and waste land and advertisements. These amendments are shown by way of tracked changes in Appendix 1.

It is not anticipated that this change will significantly increase the workload of the Committee as it would only be required to make decisions on matters which fall outside of the existing delegation to Officers.

Are there any corporate implications members should be concerned about?

- ### **6. Financial:**
- None

7. **Risk Management:**
None
8. **Sustainability:**
None
9. **Equality:**
None
10. **Background papers (not previously published):** None

Appendices

Appendix 1 – Standing Orders Part 4 – Terms of Reference for Authority, Committees, Sub-Committees and Advisory Groups

Report Author, Job Title and Publication Date

Jason Spencer, Democratic Services Manager, 23 June 2016